

**CONFIRMED MINUTES OF THE MEETING OF THE CORPORATION BOARD
HELD ON THURSDAY 11 SEPTEMBER 2014
BY TELEPHONE CONFERENCE**

Present

Graham Robson	Chair, Independent Member
Jamie Macdonald	Staff member
Martin Raby	Principal
Patrick Smith	Independent Member
Bob Kerr	Independent Member
Andrea Goodwill	Staff member
Charly Butler	Staff Member

Also in attendance

Jackie White	Clerk to the Corporation
Charlotte Tanikal	Principal Associate, Eversheds

WELCOME AND INTRODUCTIONS

The Chairman welcomed members to the meeting and introduced Charlotte Tanikal who was present to provide legal advice if required.

GB14 009

DECLARATIONS OF INTEREST

No declarations were noted other than those recorded.

GB14 010

APOLOGIES FOR ABSENCE

The following apologies for absence had been received:

Phil Trotter, Independent Member
Ian Swain, Independent Member
Ian Butchart, Independent Member
Sarah Fawcett, Independent Member
Robin Simmons, Independent Member
Steve Blanks, Independent Member

GB14 011

MINUTES OF THE PREVIOUS MEETING.

The minutes of the previous meetings held on 4 July 2014 and 4 September 2014 will be considered at the next meeting of the Corporation Board.

GB14 012

ONE OFF AMENDMENT TO THE PROCESS OF WITNESSING THE SEAL

The Principal advised members that the documentation for entering into the agreements for student accommodation were at a critical stage of completion and were due in for signing and sealing and due to the uncertainty of the time in which these documents would be received he requested a one off amendment

Action

Clerk

to the process for authorising the seal to be given to the Principal specifically for the following documents to enable students to be able to enter into student accommodation at the weekend:

Lime Crescent - Lease, Licence for alteration, Management Agreement

Crown Halls - Nomination Agreement, Management Agreement

The Corporation Board **AGREED** a one off amendment to the authorisation of the seal specifically to the above documents to the Principal.

GB14 013 **RISK MANAGEMENT**

No risk management issues were identified other than those already discussed and noted on the risk register in relation to student accommodation.

GB14 014 **ANY OTHER BUSINESS**

There were no further items of business.

GB14 015 **CONFIDENTIAL ITEMS**

There were no confidential items of business.

Clerk

GB14 016 **DATE AND TIME OF NEXT MEETING**

The next meeting of Governing Body Members would be a Strategy Day due to be held on 10 October 2014.

All

The next Corporation Board will take place on 21 November 2014 at 12.00.

Signed:

Name:

Date: