

**CONFIRMED MINUTES OF THE MEETING OF THE CORPORATION BOARD
HELD ON FRIDAY 10 FEBRUARY 2017
HELD IN THE COMMITTEE ROOM, MIDDLESBROUGH CAMPUS**

Present

Graham Robson	Chairman
Jane Rapley	Independent Member
Ian Swain	Independent Member
Charly Butler	Staff member
Phil Trotter	Co-Opted Independent Member
Robin Simmons	Independent Member
Patrick Smith	Independent Member
Sarah Fawcett	Independent Member
Kieron Goldsborough	Independent Member
David Hughes	Independent Member
Tim Bailey	Independent Member
Martin Raby	Principal
Marius Hanzak	Student member

Also in attendance

Stuart Slorach	Vice Principal Resources
Jackie White	Clerk to the Corporation
Patrick Chapman	Head of Employability and External Relations
John Waddington	Head of FE
Mike Wheaton	Head of HE Curriculum

16.064 **WELCOME AND INTRODUCTIONS**

The Chairman welcomed members to the meeting.

16.065 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Denise Ogden, Ian Butchart Independent Members, Andrea Goodwill, Staff Member and Shakira Moore Student Governor

16.066 **QUORUM**

The meeting was quorate in line with standing order 8.1 Meetings of the Corporation Board and its committees shall be quorate when 40% of the total membership of the Governing Body or its committee, excluding vacancies, is present, except where otherwise stated within the terms of reference for that committee.

16.067 **DECLARATIONS OF INTEREST**

There were no further declarations made in relation to the agenda.

16.068 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 9 December 2016 were agreed as a correct record subject to the following amendments:

Page 4, 16.045, 1st paragraph, 14th line, replace “which” with “why”.

Page 7, 16.051, 2nd para, 1st line, replace “various” with “variances”

Page 9, 16.054, 4th para, 1st line, replace “of” with “off”.

Clerk

16.069 **MATTERS ARISING**

The following matters were raised:

16.006 - MATTERS ARISING - Min Ref: GB15 108, Matters arising, GB15 101, review governor recruitment plan and insert a form of words to offer the opportunity to bring back governors who have fulfilled their term of office is still outstanding. Members noted that a paragraph has been included in succession plan which will be reviewed by the Search Committee at its next meeting.

16.017 - HE TEACHING AND LEARNING OVERVIEW OF APPROACH - It was discussed by Mike that a training session in February on how to access this information on programmes could be provided. It was confirmed that this will be picked up at a future meeting.

16.026 - BOARD EVALUATION 2015/16 PROPOSAL - It was proposed that the Clerk apply for funding from the National Leaders of Governance to facilitate this process. The Clerk confirmed that an application had been submitted to the AOC for support.

16.029 - GOVERNOR CODE OF CONDUCT - The Corporation Board APPROVED the Governor Code of Conduct subject to the above amendments and this was re-circulated to members.

16.030- MEMBERS ISSUES FROM SEARCH COMMITTEE - The Clerk commented that in regard to the staff nomination interviews were due to be scheduled likely to take place in February

16.033 - REVIEW OF BUDDY PROGRAMME - The Corporation Board asked for further consideration of non-teaching areas and buddies and the Clerk advised that Maths and English had now been included in the programme.

16.044 - MEMBER'S ISSUES - Sarah confirmed that she had shared the details.

16.044- MEMBER'S ISSUES - The Principal confirmed that the almanac had been produced and that a meeting is being held to look at future dates of Corporation Board meetings and internal college meetings and future agenda items.

16.045 - PRINCIPAL'S REPORT- David Hughes suggested some low key announcement of the name change proposal to local MPs and the Principal advised this was covered within Principals report

16.070 **MEMBER'S ISSUES**

The Chairman offered members the opportunity to update the Board on issues not covered under the agenda.

The Chairman congratulated Marius Hanzak, Student Governor on the work he had been undertaking experimenting with making colour photographs using black and white film which had been picked up by Petapixal (Industry specialist) and published on their website. It was agreed that the Clerk circulate the website link for members to review.

Clerk

Jane Rapley advised that she had met with her new buddy and new member of staff taking over the Fashion programme. Jane advised members that the College were lucky to have her in place and she will definitely make changes to the programme. Jane raised that she thinks that some of the teaching in this programme should be pump primed as teaching is limited and an investment in the programme leader's ability to bring in some teaching staff to add to the skill sets would be a good investment for future investment. The Principal supported this comment. Pat Chapman advised that he had met with the programme leader and discussed the industrial liaison group and software specialist.

Jane also commented that she had met with Pat Chapman and was impressed with the improvement on marketing over the last year.

Tim Bailey commented that a list of acronyms would be useful and it was agreed that the Clerk supply this.

Clerk

Sarah Fawcett discussed that she had met Teresa Latchman and that the College Safeguarding and E&D committees were due to be held in the next couple of weeks. Sarah advised that lots of work is going on in this area including small changes to operational procedurals. Members noted that a funding bid had been put in by Teresa for hate crime awareness raising across HE and FE and she was awaiting the outcome of this. No external safeguarding referrals had been made over the last period.

Kieron Goldsborough advised members that he is meeting his new buddies in next couple of weeks.

Robin Simmons commented that he had met with the Principal to talk through HE orientation and growth which was covered on the agenda.

16.071 **PRINCIPAL'S REPORT**

The Principal on behalf of the Board congratulated the Chairman on his receiving his PHD.

He went on to refer members to his report and drew member's attention to HE applications which was covered in more detail under agenda item 3.1, Middlesbrough development and staff issues.

The Principal moved onto the Name Change and members noted that the College were expecting to hear by the 3 February 2017 on the name change but had not received any news. The Principal commented that email exchanges had been undertaken and that he had understood decisions went to the Minister but not always and that the civil servants were mindful to reject the name change and were preparing to respond back to this affect. Members noted that the name change guidance is old and there wasn't enough information in the proposed change. The Principal advised that the response from the civil servants had a number of failings in that they were treating the change as a FE application, not HE as well and discussed with members that the College are preparing a response next week and seeking legal advice but unfortunately this is delayed so we won't get a decision until March. The Principal finally advised that he will be requesting a face to face meeting if possible to try and resolve the matter.

With regard to the Local Area review members noted that he had met with the new Principal at Redcar & Cleveland College and had made supportive noises to working with them and he will see what develops. The Principal discussed that there had not been much progress with the Tees Valley Learning Trust and that the Combined Authority has new Director of Learning Skills and hopefully we will see this start to move forward. Iain Swain asked to what extent to the Combined Authority hold the finances and the Principal advised that this is a small percentage of the budget next year.

The Principal circulated the Guild HE document to members.

The Corporation Board NOTED the Principal's Report.

16.072 **LGF UPDATE PHASE 1**

The Principal spoke to his previously circulated report and members noted that the College was made aware of project delays before Christmas, but project managers Turner & Townsend advised, on the evidence then available, that only a two-week delay was justified. However, in mid-January the College became aware of further issues in a monthly site meeting. A follow up meeting was urgently arranged. The essential message from Turner & Townsend is that in their view a delay of four weeks should be agreed, the project

should be completed without undue disruption and then the College could take a view as to whether it would seek redress.

The project was discussed in detail at the LGF Project Board on 27 January 2017 and again on 3 February 2017. The Principal expressed his dissatisfaction at the present situation, but advised that he would, reluctantly, endorse the view that a delay should be agreed, as Esh, the builders, are not at fault.

Turner & Townsend provided an update in relation to costs and delays at an extraordinary LGF Project Board meeting on 3 February 2017.

It is possible that ultimately project costs will be close to budget levels, and the time and legal costs necessary to initiate and progress a claim would be disproportionate, to the sums likely to be recovered.

There is a risk of further delay and cost overruns.

Ian Swain commented that it was a disappointing situation as at the end of the day the College have not been at fault and that we need to take a pragmatic approach and need to consider the sums involved. We need to make sure we have mitigated as much as possible.

Patrick Smith discussed that it is frustrating all round, and advised members that it had been discussed at the LGF Project Board. Patrick commented that it would have been slightly easier if we had had someone on our Board with this type of knowledge, someone from the sector.

Tim Bailey commented that it was disappointing to read the detail in the report, and sad to say that none of it comes as a surprise, as the sector doesn't serve clients very well and that the college have received a poor service from all of these people involved including not having anything to report today. Tim commented that we need to consider who the team is going forward, referring to Phase 2.

The Chairman advised that he had made it clear to Turner & Townsend that only if we were given a cast iron guarantee of culpability will we pay the costs. He discussed that we are not clear on litigation and the ball is in Turner & Townsend's court. He advised that he was very disappointed not to have had a personal call from the Turner & Townsend Director.

David Hughes asked if it is worth doing a formal internal review on what we need to learn to move into phase 2 and other projects and the Chairman said this was very useful.

Phil Trotter asked if our relationship with Cundalls is entirely through Turner & Townsend and the Chairman advised it was and that we had to accept we can't do everything.

Jane Rapley commented that Cundalls were involved in her project but that they had their own advisors and it still didn't stop the problem.

Tim advised members that he would like to volunteer to be involved in the learning from Phase 1 and be involved on the team for Phase 2. The Chairman noted this request.

16.073 **LGF UPDATE PHASE 2**

The Vice Principal Resources spoke to his previously circulated report which set out the details of Phase 2 of the Hartlepool Campus Project which is to refurbish elements of the main building at Church Square, including the creation of a new lecture theatre. Various other moves are proposed to create a student hub at the site. Latest estimate of costs for Phase 2 = £537k.

Members were asked to approve the budget for phase 2 in the knowledge that this will not impact adversely on the bank covenants and financial health of the College.

The Chairman asked Marius his view on the proposals and he advised that bringing the shared space into the same building will be an improvement

Jane commented that the ability to open for longer will be beneficial, and the Principal advised that we are currently open till 9 pm but the idea will be that there will be a place to work collectively with other students.

Sarah questioned whether the overspend on phase 1 would have an impact on the banking covenant and financial health, and the Vice Principal Resources advised that it is coming out of the reserves. Ian Swain asked whether we need to increase the loan and the Vice Principal Resources advised that this was not required.

Sarah commented that with regard to Phase 1 the timescales were imposed on us and we acknowledge that we had to adhere to these with regard to the funding agreement and asked whether there were timescales imposed for Phase 2 and the Vice Principal Resources advised there were not as the funding was our own money.

The Vice Principal Resources advised that the demolition was taking place over the summer. The time constraints we do have is to have the lecture theatre ready for September and the bulk of the works are ready for the start of term. A lot of this is within our control and we are looking at our own contractors for this phase. We may need some additional staff to help with the relocation.

Phil asked whether, from an accounting point of view, the board was being asked to approve the budget plus overspend

and the Vice Principal confirmed that the budget did include the overspend.

Ian asked what the tendering process was for this level of spend and the Vice Principal Resources advised that we will need to tender as it is over £50k.

Patrick asked whether it would be more economic to undertake phase 2 and 3 at the same time and the Vice Principal Resources advised that Phase 3 is to include the creation of gallery and shopping, but at the moment we don't know what it is with changes to the curriculum.

Tim advised that it would be useful to know more about the scope of work and see some plans in light of the phase 1 experience and he could get to work on providing some advice in this area.

Jane asked whether the contingency is sufficient and Tim advised that the normal contingency for a refurb is 10%. It was agreed that the Vice Principal Resources increase the contingency to reflect this.

The Corporation Board APPROVED the Budget for Phase 2 including a 10% contingency.

16.074 **KPIs**

Charly Butler spoke to the previously circulated report and drew member's attention to the supporting narrative.

The Corporation Board RECEIVED the KPIs.

16.075 **CURRICULUM DEVELOPMENTS FE**

The Principal spoke to his previously circulated report and members noted that the College is considering changing the awarding body for its entire range of FE qualifications. The issue is due to be considered by the College's FE Academic Committee on 8 February. The Committee will receive a recommendation that the College should deliver awards of the University of the Arts, London from September 2017.

John Waddington advised members that he has organised a meeting for the College and someone coming first week in March to look at resources and speak to staff. He discussed that the University of Arts, London are keen to visit and are sending a Director.

Jane commented that she supported this change and which has been developed for specialist institutions such as CCAD.

John discussed that the academic staff are very keen with the exception of the foundation programme as they are concerned how it will fit into their processes. The approach from the University of the Arts, London is far less process driven and has more flexibility.

VP
Resources

Robin commented that he thinks it is good idea discussing that EDEXCEL are prescriptive and this will help with the transition into HE as it promotes learning which gives a natural progression.

Phil commented that he can see that better progression into HE will come from this change. The Principal advised that one of the problems we generate for ourselves is the directed way we do things sometimes. Kieron commented that the skills around creative thinking is important for progression to HE from FE.

David asked if we were happy that the teachers have the skills in delivering in this way, and John confirmed they did and that we have always resisted just providing skills and moving on so that teachers do try to make sure that the critical analysis, emphasis on drawing etc are factored in.

Marius commented that he would support the change.

Charly asked who else delivers this qualification and Jane advised that Bournemouth and Norwich University of Arts did. The Principal commented that there are potential benefits as it differentiates us from GFE colleges.

The Corporation Board NOTED the Curriculum Development Updates in FE.

16.076 CURRICULUM DEVELOPMENTS HE

Mike Wheaton spoke to his previously circulated report and members noted that the College is progressing the development of new provision, namely:

- i. BA(Hons) Model Making;
- ii. BA(Hons) Acting;
- iii. FdA Lighting & Camera;
- iv. FdA Sound; and
- v. FdA Post Production

These will be subject to further internal scrutiny prior to formal validation by the Arts University Bournemouth. The intention is that this new provision will be included in the College's HE prospectus for 2018.

Mike advised members that the rationale for developing acting is that it fits nicely into the offer as it's surrounded by TV / Film production and gives these programmes the option to film and it fits into the sound stage development. Mike advised that Jane had raised concerns regarding the development of this programme at the HE Academic Board and whilst he recognised her concerns as this is stepping slightly out of our comfort zone the same could have been said for the illustration programme which is now working well. Mike discussed that we need to put new provision on, not everything is going to be a winner.

Mike discussed that the current TV/Film programme is complex as the students on the programme are not only filming they also do sound, directing and act and all need to switch between areas. The proposed new programme would work well for this, the big issue is the film and lighting students need a cohort of people to work with, it will provide us with good cohort of programmes going forward and connectivity on that campus. Two existing photography studios could provide space for this programme. Members noted that Hartlepool Theatre will provide the College with some working environments if we can provide the actors.

Sarah asked if are we going to upset our competitors and will it cause a knock on effect. The Principal discussed that there is FE provision locally which may feed into this, and potential market competition from Teesside University. However it is about what we can offer in terms of quality and whether we can recruit the right staff to the job. Sarah also asked what the cost of developing the estate to provide this and whether it was included in Phase 2. The Vice Principal Resources confirmed that the costs are within Phase 3.

Jane commented that the College have the hardware, space, equipment, peripherals and a lot of provision which services performance, and advised that the College won't be short of recruitment, however she expressed concern with recruiting the right staff to keep the potential and that the College could end up spending time and effort to produce an indifferent experience for this group of students. You need to give them a quality experience to take them into a competitive industry. Drama students are very difficult to manage.

The Principal commented that at this stage the report is for information and that the next stage is to build up the programme, recognising that it won't be easy.

Tim expressed that he is really interested in how it fits into the rest of the business. He has a personal interest through a family member and previous non-executive role and is keen to build a talent in the north east, so is aware of who should be part of this programme, in partnership with people thinking about this area, could help how this might fit into a scheme of happening in the Region. Whilst it has risk attached to it is really exciting.

Marius commented that he thought it was a fantastic idea and his concern is equipment with the three new foundation courses, as currently they don't have the equipment for these courses. Marius also advised that students are aware of the requirements of equipment and this moves on very quickly in the industry.

Pat said we have really thought about the student experience in beginning to design this programme.

The Chair asked about prosthetics courses and the Principal said there was some learning to be had from AUB on this

The Principal commented that he wanted for a number of years greater connection into the creative sector and industries and this would help to get name out their rather more.

The Corporation Board NOTED that Curriculum Developments HE Update

16.077 **HE DEVELOPMENT PLAN – EMERGING ISSUES / DIRECTION OF TRAVEL**

The Principal spoke to his previously circulated report which considers the context of the College's HE activity highlight areas that require development and change. Members noted that the College's ability to respond to changes in the HE landscape is partly governed by the affordability of the measures that it seeks to pursue. As the College is not yet in a position to know, with sufficient certainty, its likely level of income for 2017/18, it is unable to produce detailed plans for change which it knows to be affordable. Members noted that the paper, therefore, does not set out definitive plans for the development of the College's HE offer, and associated infrastructure. It does, however, explore the key considerations that need to be addressed in the updated HE Development Plan, together with the broad nature of the College's response. It seeks governors' views prior to finalising more detailed work to be considered as the College prepares its budget and financial forecasts for 2017/18 and subsequent years.

Kieron commented that he found the paper really interesting and useful and put information into context from the last couple of Board meetings. He went on to ask for clarity regarding the page 11, first paragraph, which referred to the College losing staff to HEIs and that this trend will continue. The Principal advised that this is because of the salary scales paid to staff.

Robin commented that you mentioned the HE market will continue to be ferocious, and that it is a better place to be than the FE market which is problematic, in some ways part of the rationale for what is happening is bringing in new small providers into the market, which is very challenging but you have highlighted what you need to do to fit the purpose.

Phil commented that the paper was also extremely helpful, and that he was left feeling uncomfortable and asked if he should still feel worried about the scholarly activity etc, as he got the feeling that we are still struggling with this and was this a reasonable assumption. The Principal advised that one of the issues we have had as an institution was that there was a strong resistance to any change in programme offer and staff were not able to do this and there wasn't a culture of change. We need to recognise that we are coming at scholarly activity from a base of not really doing it and in the first instance we

have been trying to get staff enthused and get it going. Our view is that we want to be more managerial about it going forward and in trying to manage the programme teams not having an output of scholarly activity and research has been an issue. Staff have a time to undertake scholarly activity they are probably in managerial terms failing to manage their time to do the day job and scholarly activity as well. We need support below Mike in terms of what goes on. Mike has regular meetings with programme teams and go through what they have done in terms of research and scholarly activity, most will say everything is ongoing but can't be specific with what they have achieved.

Jane and Robin confirmed that this is the same issue in lots of institutions. It takes time to get it established and give staff the confidence to do these sorts of things to see the benefit.

Robin commented that it's not only the time but you will never resolve it, but it is important to recognise the issues. In general there is some intellectual discussions to define scholarly activity and research. Part of this is that staff lack confidence, knowledge and insight into what it is. There are different ways of trying to manage this including building research and scholarly activity into the appraisal process so that there are tangible outputs which can be revisited and managed from both parties. Mike confirmed that they are part of the appraisal process but perhaps they are not smart enough.

Tim commented that it links with employability and there are quite a lot of creative industries which want to develop innovation in practice and which are about growing extra discipline in that context. Some disciplines demonstrate a structure between industry and teaching staff which lead to a structure for a piece of investigation which might assist. However, we crave an academic mindset to our work and often we have found that the staff crave a practical mindset for their work.

The Principal discussed that some definitions did get developed in the Research and Scholarly Activity Committee previously.

The Corporation Board NOTED the HE Development Plan report

Patrick Smith left the meeting 15:06.

Jane Rapley left the meeting 15:18.

16.078

HE APPLICATIONS

Pat Chapman spoke to his previously circulated report and members noted that the paper outlines the current position regarding HE student applications for entry in September 2017. It offers comparisons with previous years' performance and details further activity to continue our improvement.

Internal applications are looking strong, we are currently at 146 internal applicants, 28% of all applicants. Not as good as we wanted it to be but not far off.

The Corporation Board NOTED the HE Applications report update.

16.079 **UPDATE ON CCAD STAKEHOLDER ENGAGEMENT**

Pat Chapman spoke to his previously circulated report which sets out an update on the 2016/17 Stakeholder Engagement Action Plan agreed last year. It identifies progress and two area where actions have not been completed.

Tim referred to the Alumni Strategy and asked if there was an opportunity to have a piece of discreet work or consultancy work on developing the strategy, Pat responded to confirm that there was no budget to do that. He advised that he would like to do some scoping work beforehand but wouldn't want to go out and someone give us an off the shelf package, as we need to have something that fits with how we communicate with our alumni. Tim asked if he thought it was important to do this sooner rather than later.

The Chairman asked Tim and Kieron if there is an awareness about CCAD in the Region amongst the potential employers of students and Tim advised that he didn't think he is an obvious employer, but that he sat in a place in Newcastle which is full of potential employers and there is a buzz about CCAD. Kieron, discussed that it is certainly talked about but because of the pressures you have described, a lot of employers are seeking out creative students, and there is a lot of outreach going on.

The Corporation Board NOTED the update on CCAD stakeholders.

Robin Simmons left meeting 15:25

16.080 **MANAGEMENT ACCOUNTS**

The Corporation Board received the management accounts as a silent paper. Members noted that year to date results to December for the 2016/17 financial year are showing an operating loss of £3k which is better than the budgeted loss by £205k. Cash balances are £1.8m due in part to receipt of cash in advance of claims from TVU.

At this point in the year the majority of the various is due to timing differences between the budget and the actual transactions coming through the accounts.

The Corporation Board RECEIVED the Management Accounts for information.

16.081 **FORECAST OUTTURN**

The Vice Principal Resources spoke to his previously circulated report which provided members with an update on

the projected outturn of the College for the current financial year. As is ever the case the Budget was set at a time when recruitment figures were not known and many projects not yet started or even envisaged. Members noted that the review allows them to see the latest projections for the full year outturn based on the most up to date information the College has available.

Once approved the College can manage resources against this projected outturn.

Currently the College is projecting a surplus of £41k for the 2016/17 financial year compared with a budgeted position of a £29k surplus.

At the point of publishing this paper UCAS data from the January deadline for 2017/18 was under discussion and being analysed. Once this data has been reviewed and modelled the Board will be updated as to the draft position for 2017/18 in terms of revenue assumptions for the budget which is due to be tabled in July.

Members were asked to approve the financial forecast for inclusion in the monthly management accounts with which to manage the financial performance of the College.

The Corporation Board APPROVED the Forecast Outturn.

16.082 RISK MANAGEMENT POLICY

The Vice Principal Resources spoke to his previously circulated report and members noted that the College continues to monitor key risks on a regular basis in line with the Risk Management Policy. The College as a matter of good practice should approve the Risk Management Policy on an annual basis. One of the main reasons behind this is to enable the Board to discuss it's appetite to taking risks.

Members were asked to approve the Risk Management Policy and to determine whether a risk appetite of 'OPEN' remains consistent with the Board's view to risk.

Tim commented that it would be foolish to drop to cautious as we need to continue the journey of growth, sticking with open is the way forward.

Phil supported this and commented that some elements of what we consider is hungry in terms of the risk appetite and therefore open is right.

The Vice Principal Resources discussed that we don't have a reserves policy and he wished to address this later in the year.

Ian Swain commented that the balance we have taken is about right, if we look back we were a lot more cautious, but the whole sector has moved in this direction and I think we have to have an open approach to achieve this.

The Chairman commented that it is an interesting reflection that during the area review we were clearly driven by potential insoluble FE Colleges so he would agree that we continue with our current policy.

He went on to ask where the LGF project is in terms of risk register and the Vice Principal Resources confirmed he would advise the Chairman of the risk rating.

VP
Resources

The Corporation Board APPROVED the Risk Management Policy.

16.083 **ANNUAL EQUALITY & DIVERSITY REPORT**

Teresa Latchman, Student Services Manager attended the Board and spoke to her previously circulated report which provided an update on the academic year 2015/2016 and provides an overview of staff and student information together with details of activities undertaken to support the Equality and Diversity agenda.

Phil referred to the comment on page 5 with regard to the 81% of students responding that the college deals with bullying, harassment and discrimination well, and questioned whether this is good or bad, as he would have hoped that this is higher. Teresa advised that she didn't have a comparison with other providers but she would have a look to see where we were benchmarked.

Mike advised that some bullying has taken place online outside of the College facilities and therefore they have not had the opportunity to investigate this.

Ian Swain commented that he was interested in the staff gender information which identified that overall male/female split is 30% male and 70% female which is not reflected on the Board or Principalship team. The Chairman commented that we did ask for female applications for the Board when we recently advertised as we recognised this was a gap. Sarah requested that we capture Board statistics in future reports and this was agreed.

Teresa
Latchman

Tim commented that he would like to see inclusion covered in the report and Teresa advised that the College have started doing some inclusion training for staff at the beginning of this year and its one of the areas which is missing from this report. There is no mention of reasonable adjustments and again we do lots of this and it would be good to include this too. Tim suggested we do this in future.

The Chairman commented on the 33% of students who have mental health issues, and asked if it is a regional issue or the subjects we teach. Teresa advised that the subjects we teach do tend to attract the students with needs, the issue with mental health needs is rising across the Country. John

commented that 76% of Colleges in a survey by the AOC saw a significant rise in mental health issues in students, 3 in every class room and lots that go unreported. In response to that we are doing a session in staff development week looking at wellbeing for staff and looking at the issues around resilience and a work shop with staff on student services to look at the issues around mental health and how to support students and staff who are dealing with these issues on a day to day basis.

The Corporation Board APPROVED the Equality and Diversity Report.

16.084 **REVIEW OF MEETING CONDUCT AND ITEMS FOR INCLUSION IN THE RISK REGISTER**

There were no issues for the risk register. With regard to the meeting conduct, Ian commented that he felt it was a really good meeting and open discussion. Phil commented that it helped enormously with quality of papers today.

16.085 **CONFIDENTIAL ITEMS**

It was agreed that the Principals report and LGF papers were confidential.

Clerk

16.086 **MINUTES OF THE SUB COMMITTEES**

The Corporation Board received the minutes of the LGF Project Board for information.

16.087 **ANY OTHER BUSINESS**

There were no further items of business.

16.088 **DATE AND TIME OF NEXT MEETING**

The next meeting of the Corporation Board will be held on Friday 17 March 2017, Hartlepool Campus

All

Signed:

Name:

Date: